



## **MINUTES OF THE MANAGEMENT COMMITTEE MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH HELD VIA TELECONFERENCE ON THURSDAY, 17 JANUARY 2019 COMMENCING AT 8.35 AM**

Meeting commenced 8.35 am

### **1. ATTENDANCE**

Ms Rebecca Hersant, Mrs Sam Hall, Ms Pierina Dalle Cort, Mrs Nikki Te Wano, Ms Karen Murray, Ms Jilinda Lee, Cr Jo McNally, Cr Jan Clifford and Cr Daphne McDonald

### **2. APOLOGIES**

Nil

### **3. CONFIRMATION OF THE MINUTES**

**Motion:** *That the minutes of the Extraordinary Meeting held on 4 October 2018 be adopted.*

Moved: Mrs Nikki Te Wano

Seconded: Ms Pierina Dalle Cort

Carried

### **4. BUSINESS ARISING FROM THE MINUTES**

Nil.

### **5. CORRESPONDENCE**

Karen spoke to the correspondence as outlined in the agenda.

**Motion:** *That the correspondence be received.*

Moved: Ms Karen Murray

Seconded: Cr Jan Clifford

Carried

### **6. TREASURER'S UPDATE**

- Motion:**
1. That the financial statements be noted.
  2. That the term deposit for \$60,606.38 due to finish on 22 January 2019 be reinvested for a further 12 months at an interest rate of 2.30%.

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jo McNally

Carried

#### **6.1. FINANCIAL STATEMENTS**

**Motion:** That the Flying Minute Item 6.1 in relation to the payment of travel to attend the ALGWA Workshop held on 20 October 2018 as outlined in the agenda be endorsed.

Moved: Ms Pierina Dalle Cort

Seconded: Mrs Nikki Te Wano

Carried



## **7. MEMBERSHIP**

Rebecca advised that there were currently 65 individual members and 7 corporate members. Rebecca further stated that the Chief Executive Officer of the South Burnett Regional Council advised that Council had agreed to become a corporate member and that she would follow up with them about payment.

**Motion:** That the Membership Register be noted.

Moved: Ms Karen Murray

Seconded: Mrs Nikki Te Wano

Carried

At this stage of the meeting, the time being 8.39am, Cr Daphne McDonald joined the meeting.

## **8. MEETING WITH THE DEPARTMENT OF LOCAL GOVERNMENT, RACING AND MULTICULTURAL AFFAIRS**

Rebecca advised that she and Karen had met with the Department of Local Government, Racing and Multicultural Affairs (Department) on Friday, 11 January 2019. The meeting was initiated by the Department who indicated they were keen to partner with ALGWA in the coming year.

The Department also announced that funding had been approved for up to 40 participants to undertake training through the Australian Institute of Company Directors (AICD). Details are yet to be confirmed with the Department in relation to the courses on offer and the total amount for the sponsorship. The Department are also preparing marketing material to be used for the offer.

Once details are confirmed, ALGWA will need to notify members as soon as possible. Councils will be required to pay for the course initially with the Department reimbursing the cost of the course upon successful completion.

Discussion took place on the possibility of ALGWA offering up to 3 travel packages of \$500 to support rural, remote and Aboriginal Councils to attend.

**ACTION:** Issue e-newsletter to members when details are confirmed.

## **9. ACTION ITEMS FROM WORKSHOP HELD 20 OCTOBER 2018**

Rebecca drew member's attention to the action table from the workshop held 20 October 2018 and asked for any comments. Karen advised that she had completed the draft scrip and was working with Nikki on the brochure. No further comments.

Rebecca then spoke about the 5 agreed workshop topics - resilience & wellbeing, financial sustainability, CCC process, conflict resolution and media/social media. All agree with the workshop topics.

Discussion took place on locations to host workshops and the possibility of holding the same workshop across a number of locations.



It was agreed that the resilience and wellbeing workshop be delivered in Brisbane, Cairns, Townsville and Mackay. Jilinda will organise the Cairns workshop, Pierina the Townsville workshop, Jan the Mackay workshop and Karen and Nikki the Brisbane workshop. It was further agreed that this workshop will need to be consistent when delivering at the different locations.

Jo spoke about the possibility of inviting the Minister to attend the Financial Sustainability workshop.

Rebecca spoke about the importance of having clear and compelling reasons to seek financial assistance/sponsorship from the Department of Local Government and to be mindful that all funding must be spent and finalised by before the end of the financial year meaning events will have to be delivered by May.

- ACTION:**
1. That the following members of the management committee be responsible for arrange venues and panel members for the resilience and wellbeing workshop:

<b>Resilience and Wellbeing Workshop Location</b>	<b>Responsible Person</b>
Cairns	Jilinda Lee
Townsville	Pierina Dalle Cort
Mackay	Jan Clifford
Brisbane	Karen Murray and Nikki Te Wano

2. That contact be made with the Queensland Treasury Corporation (QTC) about the possibility of delivering a workshop in the first half of 2019 on Financial Sustainability.
3. That Pierina Dalle Cort approach Kim Skubris about hosting a communication workshop for ALGWA.
4. That members investigate possible presenters for the workshop on conflict resolution and forward details through to Karen Murray by 15 February 2019.

## **10. GENERAL BUSINESS**

### **10.1. 2019 National ALGWA Conference**

Hosted by Blacktown City Council from 15-17 May 2019. The conference will be held at the Rooty Hill RSL, Blacktown. The theme of the conference is 'Celebrating 100 years of Women'. The program has not yet been released.

Discussion took place on the possibility of asking the Department to consider sponsoring delegates to attend the 2019 ALGWA National Conference.

At this stage of the meeting, the time being 9.17am, Rebecca Hersant left the meeting.



## **10.2. Member Opportunities**

Jilinda advised she was involved in Women and Leadership Australia Women's Leadership Forum being delivered in Cairns and asked about whether ALGWA had considered partnering opportunities. These forums often have keynote speakers from local governments in the area.

**ACTION:** Jilinda look into connecting with Women and Leadership Australia and see if there is a possibility of partnering with them and getting a discount for ALGWA members to attend.

## **11. NEXT MEETING**

Karen Murray to send through potential dates for February 2019.

## **12. CLOSE**

Meeting closed 9.30 am.

Confirmed at the Executive Meeting held XXX 2019

Signed \_\_\_\_\_