



MINUTES OF THE MANAGEMENT COMMITTEE MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH HELD VIA TELECONFERENCE ON TUESDAY, 13 FEBRUARY 2018 COMMENCING AT 8.04 AM

Meeting commenced 8.04 am

1. ATTENDANCE

Ms Rebecca Hersant (Chairperson), Cr Jan Clifford , Cr Daphne McDonald, Ms Sam Hall, Ms Pierina Dalle Cort, Ms Karen Murray, Mrs Nikki Te Wano, Ms Errollyn Flynn, Cr Jo McNally, Mrs Denise Conroy

2. APOLOGIES

Cr Gail Godwin-Smith and Cr Abigail Noli

3. CONFIRMATION OF THE MINUTES

Motion: *That the minutes of the Executive Meeting held on 12 January 2013 be adopted with the discussed amendments.*

Moved: Ms Nikki Te Wano

Seconded: Cr Jan Clifford

Carried

4. BUSINESS ARISING FROM THE MINUTES

Nil.

5. CORRESPONDENCE

Karen spoke to the correspondence as outlined in the agenda. An additional membership application was received from Nicola Learmond, Douglas Shire.

Motion: *That the correspondence be received.*

Moved: Ms Karen Murray

Seconded: Ms Nikki Te Wano

Carried

6. PRESIDENT'S UPDATE

Rebecca spoke to her report as provided in the agenda.

Motion: *That the National President's Report be received.*

Moved: Ms Denise Conroy

Seconded: Ms Pierina Dalle Cort

Carried

7. TREASURER'S UPDATE

Motion: *That the Flying Minute as detailed in the agenda be endorsed.*



Moved: Mrs Errolyn Flynn

Seconded: Cr Jan Clifford

Carried

8. ZONE REPORTS

Zone 5 - Denise Conroy

Denise advised she would be meeting with Tracey Hughes.

The time being 8.14 am, Mrs Sam Hall joined the meeting.

Rebecca advised that we have 45 members on our Linked-In page.

MOTION: *That the Zone Reports be received.*

Moved: Cr Jan Clifford

Seconded: Cr Daphne McDonald

Carried

9. ALGWA 2018 STATE CONFERENCE

It was agreed that the conference would be held from 5-7 September 2018 with a welcome event on the evening of 5 September 2018.

Discussion took place on potential topics. Sam advised she had spoken with Ian Wright from CBP Lawyers who would be happy to provide a session for the conference. Once topic that all agreed would be relevant would be on planning legislation.

Denise also suggested that Greg Hallam be invited to provide an update on the state of local government. Rebecca agreed that Greg may also be able to present about LGAQ initiative such as LG Sherlock. It was discussed that if Greg Hallam was not available, then perhaps Sarah Buckler could be invited.

Other ideas presented was an open discussion over breakfast. Topics could be provided to each table which are analysed and outcomes discussed. This type of session would need to be managed to ensure success.

Jan suggested that we review the topics being delivered via EMU to ascertain if any would be appropriate for the conference. Other topics for consideration include:

- (a) How to get the most out of community engagement
- (b) Panel discussion - 2 staff and 2 elected members
- (c) Change management
- (d) How to work a crowd.

Further discussion took place on whether health and wellbeing activities should be included as optional activities such as yoga in the morning or a wetland walk. Most agreed that a walk would be preferable. Rebecca to follow up with Donna to determine what options would be available.'



Discussion moved towards sponsorship. The host Council has the responsibility to seek sponsorship. Rebecca has send through previous sponsor details. Rebecca also advised she could be meeting and discussion with Mark Neyland, Department of Local Government, Racing and Multicultural Affairs, to discuss potential sponsorship for the conference. Rebecca will follow up with Donna about possible local sponsors in the area. Another suggestion was to approach LGIA Superannuation Fund Australia and possibly offer them an opportunity to present for sponsorship.

Rebecca advised that Hinchinbrook Shire Council would design the flyer. It was agreed that a save the date be initially sent out and then once a more defined program has been finalised, further information be sent out. Membership applications to be included when hard copy conference invitations are sent.

- ACTION:**
1. **Members were asked to provide content through to Rebecca for potential topics.**
 2. **Send out Save the Date flyers via Vision 6 initially. Ideally key topics should be included. To be sent to all elected members, mayors, chief executive officer, HR departments and all previous attendees.**

10. ACTION ITEMS FROM WORKSHOP HELD 12-13 JANUARY 2018

The letter regarding bullying has been sent. Jo advised her Council has also sent of a letter and asked if Mayor Tracy Dobie could be involved on the taskforce that the State Government was establishing.

11. MEETING WITH MINISTER FOR LOCAL GOVERNMENT

Deferred and seek comment via email.

12. AFFILIATION FEES - NATIONAL TREASURER'S PAPER FOR DISCUSSION

Deferred and seek comment via email.

13. GENERAL BUSINESS

13.1. Contacting members

Daphne advised she had commenced connecting with members.

14. NEXT MEETING

To be advised.

15. CLOSE

Meeting closed 9.00 am.

Confirmed at the Executive Meeting held 1 May 2018

Signed _____