



## **MINUTES OF THE MANAGEMENT COMMITTEE MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH HELD VIA TELECONFERENCE ON TUESDAY, 1 MAY 2018 COMMENCING AT 8.05 AM**

Meeting commenced 8.05 am

### **1. ATTENDANCE**

Ms Rebecca Hersant (Chairperson), Cr Jan Clifford , Cr Daphne McDonald, Ms Sam Hall, Ms Pierina Dalle Cort, Ms Karen Murray, Mrs Nikki Te Wano, Cr Abigail Noli, Ms Errolyn Flynn, Cr Jo McNally and Mrs Denise Conroy

### **2. APOLOGIES**

Cr Gail Godwin-Smith

### **3. CONFIRMATION OF THE MINUTES**

**Motion:** *That the minutes of the Executive Meeting held on 13 February 2018 be adopted.*

Moved: Ms Denise Conroy

Seconded: Ms Nikki Te Wano

Carried

### **4. BUSINESS ARISING FROM THE MINUTES**

Nil.

### **5. CORRESPONDENCE**

Karen spoke to the correspondence as outlined in the agenda. Cr Jo McNally thanked the Management Committee for supporting the 'bullying' cause. Ms Rebecca Hersant advised that the National Board also sent correspondence to the Federal Government on this matter. It was agreed to include the link on the ALGWA website to the State Government Anti-cyberbullying Taskforce website.

**Motion:** *That the correspondence be received.*

Moved: Ms Karen Murray

Seconded: Ms Nikki Te Wano

Carried

### **6. PRESIDENT'S UPDATE**

Rebecca provided an update

**Motion:** *That the National President's Report be received.*

Moved: Ms Denise Conroy

Seconded: Ms Pierina Dalle Cort

Carried



## **7. TREASURER'S UPDATE**

**Motion:** That the Flying Minute as detailed in the agenda be endorsed.

Moved: Mrs Errollyn Flynn

Seconded: Cr Jan Clifford

Carried

## **8. ZONE REPORTS**

### Zone 5 - Denise Conroy

Denise advised she would be meeting with Tracey Hughes.

The time being 8.14 am, Mrs Sam Hall joined the meeting.

Rebecca advised that we have 45 members on our Linked-In page.

**MOTION:** *That the Zone Reports be received.*

Moved: Cr Jan Clifford

Seconded: Cr Daphne McDonald

Carried

## **9. ALGWA 2018 STATE CONFERENCE**

It was agreed that the conference would be held from 5-7 September 2018 with a welcome event on the evening of 5 September 2018.

Discussion took place on potential topics. Sam advised she had spoken with Ian Wright from CBP Lawyers who would be happy to provide a session for the conference. Once topic that all agreed would be relevant would be on planning legislation.

Denise also suggested that Greg Hallam be invited to provide an update on the state of local government. Rebecca agreed that Greg may also be able to present about LGAQ initiative such as LG Sherlock. It was discussed that if Greg Hallam was not available, then perhaps Sarah Buckler could be invited.

Other ideas presented was an open discussion over breakfast. Topics could be provided to each table which are analysed and outcomes discussed. This type of session would need to be managed to ensure success.

Jan suggested that we review the topics being delivered via EMU to ascertain if any would be appropriate for the conference. Other topics for consideration include:

- (a) How to get the most out of community engagement
- (b) Panel discussion - 2 staff and 2 elected members
- (c) Change management
- (d) How to work a crowd.



Further discussion took place on whether health and wellbeing activities should be included as optional activities such as yoga in the morning or a wetland walk. Most agreed that a walk would be preferable. Rebecca to follow up with Donna to determine what options would be available.'

Discussion moved towards sponsorship. The host Council has the responsibility to seek sponsorship. Rebecca has send through previous sponsor details. Rebecca also advised she could be meeting and discussion with Mark Neyland, Department of Local Government, Racing and Multicultural Affairs, to discuss potential sponsorship for the conference. Rebecca will follow up with Donna about possible local sponsors in the area. Another suggestion was to approach LGIA Superannuation Fund Australia and possibly offer them an opportunity to present for sponsorship.

Rebecca advised that Hinchinbrook Shire Council would design the flyer. It was agreed that a save the date be initially sent out and then once a more defined program has been finalised, further information be sent out. Membership applications to be included when hard copy conference invitations are sent.

- ACTION:**
- 1. Members were asked to provide content through to Rebecca for potential topics.**
  - 2. Send out Save the Date flyers via Vision 6 initially. Ideally key topics should be included. To be sent to all elected members, mayors, chief executive officer, HR departments and all previous attendees.**

## **10. ACTION ITEMS FROM WORKSHOP HELD 12-13 JANUARY 2018**

The letter regarding bullying has been sent. Jo advised her Council has also sent of a letter and asked if Mayor Tracy Dobie could be involved on the taskforce that the State Government was establishing.

## **11. MEETING WITH MINISTER FOR LOCAL GOVERNMENT**

Deferred and seek comment via email.

## **12. AFFILIATION FEES - NATIONAL TREASURER'S PAPER FOR DISCUSSION**

Deferred and seek comment via email.

## **13. GENERAL BUSINESS**

### **13.1. Contacting members**

Daphne advised she had commenced connecting with members.

## **14. NEXT MEETING**

To be advised.

## **15. CLOSE**

Meeting closed 9.00 am.



**AUSTRALIAN LOCAL  
GOVERNMENT WOMEN'S  
ASSOCIATION  
QUEENSLAND BRANCH**

*supporting and encouraging those involved or interested in Local Government*

Confirmed at the Executive Meeting held 1 May 2018

Signed \_\_\_\_\_