



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
QUEENSLAND BRANCH**

supporting and encouraging those involved or interested in Local Government

MANAGEMENT COMMITTEE MEETING AGENDA

TUESDAY, 1 MAY 2018

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S
ASSOCIATION (QUEENSLAND BRANCH) TO BE HELD VIA TELECONFERENCE
COMMENCING AT 8.00 AM ON TUESDAY, 1 MAY 2018**

PHONE NUMBER: (02) 8077 0510

PIN NUMBER: 646466

MEETING CHARTER

Agenda Integrity

All items on the agenda are to be discussed in the meeting for which they are scheduled. Items not on the agenda are not to be discussed or, if relevant, may be raised in general business if time permits.

It is important that members respect the position of the chairperson and support each other in the discussion.

Importance of Agenda Items

Some agendas items are of more importance than others and should be scheduled at the beginning of the agenda allowing appropriate time to discuss these items.

If members wish to have an item included on the agenda, then this item should be given to the Chairperson 2 weeks prior to the meetings for inclusion on the agenda.

The agenda should be distributed to members to allow adequate time for review.

Actions from Meetings

Members are requested to ensure that all actions assigned to them from a meeting are completed and reported back to the next meeting.



1. ATTENDANCE

Ms Rebecca Hersant, Cr Jan Clifford, Cr Daphne McDonald, Mrs Sam Hall, Ms Pierina Dalle Cort, Ms Karen Murray, Mrs Nikki Te Wano, Cr Abigail Noli, Cr Gail Godwin-Smith, Ms Errolyn Wren, Cr Jo McNally and Ms Denise Conroy

2. APOLOGIES

3. CONFIRMATION OF MINUTES

Minutes of the Executive Meeting held 13 February 2018 (Attachment 1)

4. BUSINESS ARISING FROM THE MINUTES

5. CORRESPONDENCE

5.1. Incoming Correspondence

14 Feb 2018	Email from Jennifer Clark, Moranbah Shire Council, requesting information on 5050 Vision
1 March 2018	Correspondence from Premier of Queensland, Minister for Trade in response to cyberbullying correspondence
2 March 2018	Email from National Board inviting members to participate in the ABC Landline International Women's Day Campaign
20 April 2018	Letter from Minister for Education and Minister for Industrial Relations in response to cyberbullying correspondence (attached)

5.2. Outgoing Correspondence

5 March 2018	Email to members re: ABC Landline Women's Day Campaign
9 March 2018	Notification to members of National AGM

6. PRESIDENT'S REPORT – MS REBECCA HERSANT

The President's report is attached for members' information.

7. TREASURER'S REPORT - MS PIERINA DALLE CORT

7.1. FINANCIAL STATEMENTS

Attached in background papers is the Treasurer's Report from 30 November 2017 to 4 March 2018.



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
QUEENSLAND BRANCH**

supporting and encouraging those involved or interested in Local Government

7.2. FLYING MINUTE - ALGWA TERM DEPOSIT

"That the ALGWA Qld Branch Treasurer be authorised to reinvest the Bendigo Bank Investment of \$20,081.10 for a further 12 months at 2.30%."

8. ZONE REPORTS

- 8.1.** Zone 1 - Cr Abigail Noli
- 8.2.** Zone 2 - Cr Gail Godwin-Smith
- 8.3.** Zone 3 - Cr Jo McNally
- 8.4.** Zone 4 - Ms Errollyn Wren
- 8.5.** Zone 5 - Ms Denise Conroy

9. UPDATE ON MEMBER'S BURSARY

10. UPDATE ON ALGWA 2018 STATE CONFERENCE

11. ACTION ITEMS FROM WORKSHOP HELD 12-13 JANUARY 2018

12. GENERAL BUSINESS

13. NEXT MEETING

To be determined. Please have your diary with you to allow the next meeting date to be set.



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
QUEENSLAND BRANCH**

supporting and encouraging those involved or interested in Local Government

Attachments



MINUTES OF THE MANAGEMENT COMMITTEE MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH HELD VIA TELECONFERENCE ON TUESDAY, 13 FEBRUARY 2018 COMMENCING AT 8.04 AM

Meeting commenced 8.04 am

1. ATTENDANCE

Ms Rebecca Hersant (Chairperson), Cr Jan Clifford , Cr Daphne McDonald, Ms Sam Hall, Ms Pierina Dalle Cort, Ms Karen Murray, Mrs Nikki Te Wano, Ms Errollyn Flynn, Cr Jo McNally, Mrs Denise Conroy

2. APOLOGIES

Cr Gail Godwin-Smith and Cr Abigail Noli

3. CONFIRMATION OF THE MINUTES

Motion: *That the minutes of the Executive Meeting held on 12 January 2018 be adopted with the discussed amendments.*

Moved: Ms Nikki Te Wano

Seconded: Cr Jan Clifford

Carried

4. BUSINESS ARISING FROM THE MINUTES

Nil.

5. CORRESPONDENCE

Karen spoke to the correspondence as outlined in the agenda. An additional membership application was received from Nicola Learmond, Douglas Shire.

Motion: *That the correspondence be received.*

Moved: Ms Karen Murray

Seconded: Ms Nikki Te Wano

Carried

6. PRESIDENT'S UPDATE

Rebecca spoke to her report as provided in the agenda.

Motion: *That the National President's Report be received.*

Moved: Ms Denise Conroy

Seconded: Ms Pierina Dalle Cort

Carried

7. TREASURER'S UPDATE

Motion: *That the Flying Minute as detailed in the agenda be endorsed.*



Moved: Mrs Errolyn Flynn

Seconded: Cr Jan Clifford

Carried

8. ZONE REPORTS

Zone 5 - Denise Conroy

Denise advised she would be meeting with Tracey Hughes.

The time being 8.14 am, Mrs Sam Hall joined the meeting.

Rebecca advised that we have 45 members on our Linked-In page.

MOTION: *That the Zone Reports be received.*

Moved: Cr Jan Clifford

Seconded: Cr Daphne McDonald

Carried

9. ALGWA 2018 STATE CONFERENCE

It was agreed that the conference would be held from 5-7 September 2018 with a welcome event on the evening of 5 September 2018.

Discussion took place on potential topics. Sam advised she had spoken with Ian Wright from CBP Lawyers who would be happy to provide a session for the conference. Once topic that all agreed would be relevant would be on planning legislation.

Denise also suggested that Greg Hallam be invited to provide an update on the state of local government. Rebecca agreed that Greg may also be able to present about LGAQ initiative such as LG Sherlock. It was discussed that if Greg Hallam was not available, then perhaps Sarah Buckler could be invited.

Other ideas presented was an open discussion over breakfast. Topics could be provided to each table which are analysed and outcomes discussed. This type of session would need to be managed to ensure success.

Jan suggested that we review the topics being delivered via EMU to ascertain if any would be appropriate for the conference. Other topics for consideration include:

- (a) How to get the most out of community engagement
- (b) Panel discussion - 2 staff and 2 elected members
- (c) Change management
- (d) How to work a crowd.

Further discussion took place on whether health and wellbeing activities should be included as optional activities such as yoga in the morning or a wetland walk. Most agreed that a walk would be preferable. Rebecca to follow up with Donna to determine what options would be available.'



Discussion moved towards sponsorship. The host Council has the responsibility to seek sponsorship. Rebecca has send through previous sponsor details. Rebecca also advised she could be meeting and discussion with Mark Neyland, Department of Local Government, Racing and Multicultural Affairs, to discuss potential sponsorship for the conference. Rebecca will follow up with Donna about possible local sponsors in the area. Another suggestion was to approach LGIA Superannuation Fund Australia and possibly offer them an opportunity to present for sponsorship.

Rebecca advised that Hinchinbrook Shire Council would design the flyer. It was agreed that a save the date be initially sent out and then once a more defined program has been finalised, further information be sent out. Membership applications to be included when hard copy conference invitations are sent.

- ACTION:**
1. **Members were asked to provide content through to Rebecca for potential topics.**
 2. **Send out Save the Date flyers via Vision 6 initially. Ideally key topics should be included. To be sent to all elected members, mayors, chief executive officer, HR departments and all previous attendees.**

10. ACTION ITEMS FROM WORKSHOP HELD 12-13 JANUARY 2018

The letter regarding bullying has been sent. Jo advised her Council has also sent of a letter and asked if Mayor Tracy Dobie could be involved on the taskforce that the State Government was establishing.

11. MEETING WITH MINISTER FOR LOCAL GOVERNMENT

Deferred and seek comment via email.

12. AFFILIATION FEES - NATIONAL TREASURER'S PAPER FOR DISCUSSION

Deferred and seek comment via email.

13. GENERAL BUSINESS

13.1. Contacting members

Daphne advised she had commenced connecting with members.

14. NEXT MEETING

To be advised.

15. CLOSE

Meeting closed 9.00 am.

Confirmed at the Executive Meeting held 1 May 2018

Signed _____

AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (QLD BRANCH) INC

2017/18 FINANCIAL YEAR

ABN: 16 445 091 911

Cash Book Balance as at 19 April, 2018

Credit Balance as at 30/11/2017					\$ 27,141.24	Note
<u>Add Receipts:</u>						
Interest received				\$ -		
Membership fees	4764563 N. Learmond	\$ 82.00				
	4764564 K. Goodwin	\$ 82.00				
	4764565 K.Shannon	\$ 82.00				
	4764566 G Cannard	\$82.00				
	4764567 C. Dalley	\$82.00				
	4764568 C Gaedtke	\$82.00				
	4764569 J Kuhl	\$82.00				
	4764570 Mky Regional 13 mem	\$1,066.00				
	4764571 J Talty	\$82.00				
	4764572 T Hugs	\$82.00				
	4764573 Sam Hall	\$82.00				
	4764574 J Lee	\$82.00		\$1,968.00		
Breakfast Income	4764562 Cr N Meikle	\$ 50.00				
CONFERENCE	4764561 LGMA	\$ 10,159.53				
			Total Income	\$ 12,177.53	\$ 39,318.77	
<u>Less Expenditure</u>						
Membership	285957 ALGWA National Board	\$1,872.50		\$ 1,872.50		
Travel & Accommodation	630475 Helloworld Ayr	\$ 450.30				**Airfare/Pierina
	P. Dalle Cort	\$ 18.00				**Rail airport
	399002 J McNally	\$ 234.00		\$ 702.30		
Miscellaneous	824016 Bendigo Term Deposit			\$ 20,000.00		
Meeting - January 2018	629181 Café Gia	\$ 167.00				
	630475 R Hersant	\$ 66.07				**cbr meeting/incidentals
	206896 R Hersant	\$962.55				**Algwa dinner/incidentals
	630475 R Hersant	\$ 220.75				**Voucher for speaker/inc
	399002 D Conroy	\$ 65.72		\$ 1,482.09		**incidental bne meet
Accountant				\$ -		
Communication	630475 Local Buy Pty Ltd			\$ 37.15		**vision
Bank Transfer				\$ -		
			Total Expenditure	\$ 24,094.04	\$ 15,224.73	

Add Term Deposits

BENDIGO BANK 158902023 maturing 22/01/2019	2.30%	\$ 60,603.83	
BENDIGO BANK 162037022 maturing 23/04/2018	2.00%	\$ 20,000.00	
		\$ 80,603.83	\$ 95,828.56

Bank Reconciliation as at 19 April, 2018

Credit Balance at Bank as at		\$15,224.73	
Less outstanding cheques		\$ -	
		\$ 15,224.73	\$ 15,224.73

Add Term Deposits

BENDIGO BANK 158902023 maturing 22/01/2019	2.30%	\$ 60,603.83	
BENDIGO BANK 162037022 maturing 23/04/2018	2.00%	\$ 20,000.00	
		\$ 80,603.83	\$ 95,828.56



Office of the
Minister for Education and
Minister for Industrial Relations

1 William Street Brisbane 4000
PO Box 15033 City East
Queensland 4002 Australia
Telephone +61 7 3719 7110
Email: education@ministerial.qld.gov.au
Email: industrialrelations@ministerial.qld.gov.au

20 APR 2018

Ms Rebecca Hersant
President
Australian Local Government Women's Association
Queensland Branch
Email: admin@algwaqld.asn.au

Dear Ms Hersant

I refer to your letter dated 16 February 2018 to the Honourable Anastacia Palaszczuk MP, Premier and Minister for Trade, regarding cyberbullying. As the matter you raise falls within the portfolio responsibilities of the Honourable Grace Grace MP, Minister for Education and Minister for Industrial Relations, your correspondence has been forwarded to this office for consideration. I have been asked to respond on the Minister's behalf, and I apologise for the delay in responding.

Thank you for engaging in the important community conversation required to help combat cyberbullying.

You may be aware that on 29 January 2018, the Premier hosted a stakeholder roundtable to discuss bullying and to commence the important work that is needed to further raise awareness and identify solutions for this issue. Following that roundtable, the Premier announced that a Queensland Anti-Bullying Taskforce would be established to inform the development of a new anti-bullying framework for Queensland.

The membership of the Taskforce was announced on 19 February 2018. The Taskforce met for the first time on 16 March 2018, and is due to report by 31 August 2018 making recommendations for community and government action to reduce the incidence of bullying. Information about the Taskforce and its contact details are available at www.qld.gov.au/about/how-government-works/other-government-bodies/anti-bullying-taskforce. The website will include details of Taskforce consultations as details are finalised.

Thank you for your suggestion regarding an amendment to the *Criminal Code Act 1899* to make cyberbullying a criminal offence. I have provided this to the Department of Education. All suggestions will be collated and forwarded to the Taskforce for review.

Additionally, as the matter you have raised regarding amendment of the *Criminal Code Act 1899* falls within the portfolio responsibilities of the Honourable Yvette D'Ath MP, Attorney-General and Minister for Justice, I have taken the liberty of forwarding your correspondence to the Attorney for her consideration.

You may also be aware cyberbullying was on the agenda at the Council of Australian Governments' meeting on 9 February 2018. At this meeting, Premier Palaszczuk asked the Prime Minister, State Premiers and Chief Ministers to be part of a national response to combat bullying, particularly cyberbullying.

The Premier recognises the important work of the eSafety Commissioner in ensuring the safety of children and young people online. However, the Premier is concerned that the eSafety Commissioner does not have a presence in Queensland. That is why the Premier has asked the Federal Government to consider establishing an Office of the eSafety Commissioner in Queensland as a priority.

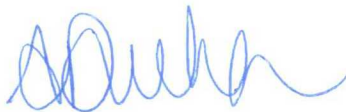
The Minister looks forward to ongoing collaboration with stakeholders and championing this important work in the schooling sector. The Department of Education will also continue to work closely with key stakeholders to provide schools with the best advice about how to respond to and prevent concerning online behaviours, such as cyberbullying, affecting student wellbeing and safety or impacting the good order and management of Queensland state schools.

Queensland is the lead jurisdiction in the Safe and Supportive School Communities Working Group, which provides evidence-based information and advice on bullying, harassment and violence for Australian teachers, parents and students. Schools also have access to the national *Bullying. No Way!* website to source information and resources to counter bullying, harassment and violence in Australian schools. Further information is available online at www.bullyingnoway.gov.au.

If you require further information or assistance, please contact with Ms Natalie Swayn, Director, State Schools – Operations, on (07) 3513 5953 or by email at natalie.swayn@qed.qld.gov.au.

Thank you once again for your input into this important conversation.

Yours sincerely



SHARON DURHAM
Chief of Staff
Office of the Hon Grace MP
Minister for Education and
Minister for Industrial Relations

Ref: 18/127952