



**AUSTRALIAN LOCAL  
GOVERNMENT WOMEN'S  
ASSOCIATION  
QUEENSLAND BRANCH**

# **Annual General Meeting**

**TYTO Centre  
73/75 McIlwraith Street, Ingham**

**7 September 2018**



## **AGENDA FOR THE ANNUAL GENERAL MEETING TO BE HELD 7 SEPTEMBER 2018**

**NOTICE IS HEREBY GIVEN OF AN ANNUAL GENERAL MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (QUEENSLAND BRANCH) TO BE HELD AT THE TYTO CENTRE, INGHAM COMMENCING AT 3.30PM ON FRIDAY, 7 SEPTEMBER 2018**

1. Adoption of Standing Orders for the Annual General meeting - (Refer Attachment 1)
2. Appointment of a Timekeeper
3. Apologies
4. Reception and Confirmation of the Minutes of the Annual General Meeting held 14 July 2017 - (Refer Attachment 2)
5. Business Arising from the Minutes
6. National President's Annual Report - (Refer Attachment 3)
7. State President's Annual Report - (Refer Attachment 4)
8. Consideration of the Annual Statement of Accounts and the Auditor's Report - (Refer Attachment 5)
9. Appointment of Auditor
10. Adoption of Annual Membership Fees
11. Election of Office Bearers (Refer Attachment 6)
12. Close



**AUSTRALIAN LOCAL  
GOVERNMENT WOMEN'S  
ASSOCIATION  
QUEENSLAND BRANCH**

FOUNDED AT CANBERRA, 1951  
**Queensland Branch Inc**  
**Standing Orders**  
**Annual General Meeting**

## **1. STANDING ORDERS**

Shall be adopted at the Annual General Meeting prior to the first item of business.

Current Standing Orders are as follows:-

- (a) When a motion is reached on the Business Paper and the mover is not present the motion shall be placed at the end of the Business Paper. In which event, on its coming forward again, the motion may be moved by any member of the Association present.
- (b) Movers of motions shall be given five minutes for introducing their subjects and three minutes for reply; other speakers shall have three minutes, unless by consent of the Meeting their time is extended.
- (c) When an amendment is before the Meeting, no further amendment shall be discussed until such first amendment is disposed of.
- (d) It shall not be in order to move "*That the question be put*" until two other speakers for and against other than the mover and seconder have spoken on the motion.
- (e) In the event of any person dissenting from the ruling on the motion, a motion that the Chairperson's ruling be upheld shall be put without discussion.

## **2. TIMEKEEPER**

A Timekeeper shall be elected by the Meeting after the adoption of Standing Orders.

## **3. ELECTION OF OFFICERS**

- (a) The President will appoint a Returning Officer, provided by the host Council, to handle all matters. The Returning Officer shall hand the results of each election to the Presiding Chairperson who will announce the Election result.
- (b) Each candidate shall appoint one scrutineer to assist the Returning Officer.
- (c) Where a candidate is elected to one position, that Candidate is automatically excluded from any other ballot.

## **4. RESOLUTIONS FOR ANNUAL GENERAL MEETING**

Resolutions submitted in writing to the Secretary at least six weeks prior to the date of the Annual General Meeting, and accepted by the Management Committee, are listed for debate.

**5. ANNUAL SUBSCRIPTIONS**

The fee for Annual Subscriptions shall be set by resolution of Conference on the recommendation of the Management Committee. The recommended fee for 2016/2017 is \$82.00.

**6. ADOPTION OF RULES OF PROCEDURE**

The Rules of Procedure are to be sent to members at least 30 days prior to the set date for the AGM.

**7. ANY OTHER BUSINESS**

Except for changes to the Rules of Procedure, any other business properly raised by financial members present, may be considered by consent of the Presiding Officer.

**-ooOoo-**



*supporting and encouraging those involved or interested in Local Government*

## **MINUTES OF THE ANNUAL GENERAL MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH HELD AT GRAND CHANCELLOR HOTEL, BRISBANE ON 14 JULY 2017 COMMENCING AT 4.25 PM**

### **ATTENDANCE**

Ms Rebecca Hersant, President  
Cr Jan Clifford, Immediate Past President  
Ms Karen Murray, Logan City Council  
Ms Pierina Dalle Cort  
Ms Denise Conroy  
Cr Judy Peters, Life Member, Bundaberg Regional Council  
Cr Anne Glasheen, Life Member, Toowoomba Regional Council  
Ms Nikki Te Wano, Logan City Council  
Cr Abigail Noli, Douglas Shire Council  
Cr Cheryl Gaedtke, Somerset Regional Council  
Cr Joan White, Goondiwindi Shire Council  
Ms Errollyn Moore, North Burnett Regional Council  
Mr Daniel Fletcher, Central Highlands Regional Council  
Mrs Sam Hall, Ausbuild Pty Ltd

### **WELCOME**

The President, Ms Rebecca Hersant, welcomed members and guests and declared the meeting open at Brisbane on the 14 July 2017 at 4.25 pm.

### **1. ADOPTION OF STANDING ORDERS FOR THE ANNUAL GENERAL MEETING**

**Motion:** *That the standing orders be adopted.*

Moved: Ms Denise Conroy

Seconded: Cr Jan Clifford

Carried

### **2. APPOINTMENT OF A TIMEKEEPER**

**Motion:** *That the President appoint Cr Anne Glasheen as the timekeeper for the meeting.*

Moved: Ms Rebecca Hersant

Seconded: Cr Jan Clifford

Carried



### **3. APOLOGIES**

Mrs Jan Pedler, Life Member  
Mrs Julie Arthur, Life Member  
Mrs Mally McMurtrie, Life Member  
Mayor Julia Leu, Douglas Shire Council  
Mayor Annie Liston, Murweh Shire Council  
Mayor Tracey Dobie, Southern Downs Regional Council  
Cr Jo McNally, Southern Downs Regional Council  
Cr Daphne McDonald, Life Member, Gold Coast City Council  
Cr Gail Godwin-Smith, Central Highlands Regional Council  
Cr Carol Taylor, Toowoomba Regional Council  
Cr Maria Bosworth, Hinchinbrook Shire Council  
Cr Cherie Dalley, Logan City Council  
Cr Laurie Koranski, Logan City Council

### **4. RECEPTION AND CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING HELD 29 JULY 2016**

**Motion:** *That the Annual General Meeting Minutes of 26 July 2016 are a true and correct record.*

Moved: Cr Cheryl Gaedtke                      Seconded: Ms Rebecca Hersant                      Carried

### **5. BUSINESS ARISING FROM THE MINUTES**

No business arising.

**Motion:** *That a review of the Australian Local Government Women's Association (Queensland Branch) Constitution be undertaken to determine if any changes are required.*

Moved: Ms Denise Conroy                      Seconded: Cr Anne Glasheen                      Carried

### **6. NATIONAL PRESIDENT'S ANNUAL REPORT**

**Motion:** *That the National President's Annual Report be accepted.*

Moved: Cr Pierina Dalle Cort                      Seconded: Ms Rebecca Hersant                      Carried

### **7. STATE PRESIDENT'S ANNUAL REPORT**

Discussion took place on the number of members nationally and the possibility of requesting that affiliation fees be paid on a per member basis rather than a percentage of the branch membership fees. Rebecca advised that this year the National Board had provided support for marketing and promotional material.

**Motion:**

1. *That the State President's Annual Report be accepted.*
2. *That the President, Ms Rebecca Hersant, be requested to ask the National Board to provide their financial report as part of the National President's Annual Report.*

Moved: Cr Anne Glasheen                      Seconded: Cr Judy Peters                      Carried



## **8. CONSIDERATION OF THE ANNUAL STATEMENT OF ACCOUNTS AND THE AUDITOR'S REPORT**

Ms Pierina Dalle Cort tabled the Audited Financial Statements for the Australian Local Government Women's Association (Queensland Branch) for the financial year ending 30 June 2017.

**Motion:** *That the Audited Financial Statements for the year ending 30 June 2017 be received.*

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jan Clifford

Carried

## **9. APPOINTMENT OF AN AUDITOR**

**Motion:** *That Brett Schreiber & Associates of Ayr be appointed as the Auditor for the Australian Local Government Women's Association (Queensland Branch) for the 2017/2018 financial year.*

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jan Clifford

Carried

## **10. ADOPTION OF ANNUAL MEMBERSHIP FEE**

**Motion:** *That the Annual Membership Fee for the Australian Local Government Women's Association (Queensland Branch) remain at \$82.*

Moved: Ms Rebecca Hersant

Seconded: Ms Denise Conroy

Carried

## **11. NOTIFICATION OF THE 2018 ALGWA QUEENSLAND BRANCH STATE CONFERENCE - HINCHINBROOK SHIRE COUNCIL**

The 2018 ALGWA (Queensland Branch) conference will be hosted by Hinchinbrook Shire Council and held at the TYTO Conference Centre, Ingham. Discussion took place on considering if hosting of the conference for 2020 should be opened up as an Expression of Interest to all local governments rather than per zone. Mr Daniel Fletcher spoke about the importance of having regional conferences and events as it helps create interest in the regions and economic drive.

Ms Rebecca Hersant advised that she will continue to work with the Department of Infrastructure, Local Government and Planning for any future sponsorship opportunities.

Further discussion took place on the budgeting for conference and the need to provide information on the benefits for members. It was suggested that the Management Committee share with members their future financial planning detailing expenses and projected budget and explain the importance of retaining funds for the operation of ALGWA.

## **12. CLOSE OF MEETING**

With no further business, the Annual General Meeting was declared closed at 5.03 pm.

Confirmed at the Annual General Meeting held July 2018

Signed \_\_\_\_\_



## AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION INC.

National Board founded Canberra 1951.

ABN 58853 856 904 Inc. A0020253H

### ***National ALGWA President's Board Report***

*For ALGWA Queensland AGM September 2018*

A lot has happened since your last AGM in July 2018.

### ***National organisations***

As a National organisation ALGWA is also members of a couple of Australian-wide groups – The National Rural Women's Coalition (NRWC) and the Australian Gender Equality Council (AGEC). The NRWC is one of five federally funded women's groups, and ALGWA Treasurer Cr Alwyn Friedersdorff from Tasmania, is the President. In March she addressed the United Nations in New York about issues facing rural women. She reported on this at our Annual Networking Breakfast in June. We are proud of Alwyn for her leadership role. The AGECE is a grouping of national women's organisations, representing 500,000 women, and I am the deputy chair of the interim Board. The Council will be formally launched this month in Brisbane and there are further details in this report.

### ***WALGA conference and WA ALGWA Breakfast August 2-4 2017***

I had the pleasure of speaking at the annual ALGWA WA networking breakfast as part of the WALGA conference. The breakfast included the AGM. Under the ALGWA WA constitution, Cr Janet Davidson was unable to re-stand. Mayor Heather Henderson was elected President and Janet continued as Vice-President (Metro). A new executive was elected with several new faces full of enthusiastic ideas.

### ***Fawcett Society***

I arranged to meet the CEO of the Fawcett Society in September 2017 while I was in the UK on a personal holiday. We spoke about the Society's recent Report *Does Local Government Work for Women?*



The Fawcett Society is a small organization with few full-time staff. The report was the CEO's idea. The UK does not have regular surveys of councilors, or gender break down of councilors. The surveys are paid for by central government and the last was in 2013 (one-third of local government councilors are elected each year).

The Society got funding from a charity to do the research and report. They worked with a well-respected local government group – LGiU a Local Government Think Tank.

In the UK local government is party political – 90% of councilors are members of a political party. The Society got the political parties involved at the beginning. They invited people to form a Commission and had two co-chairs from the two major political parties.

They paid for a desk-top analysis of the gender break down of councillors. She said that they should have applied for more money as the project became bigger and they had to use their own resources to supplement the cost. The funding application included an amount for hiring a PR company for media releases and publicity. They costed 4 days, but used 8.

LGiU sent out the survey to every councillor in the country- 20,000. 2,000 responded. They also held forums in different parts of the country where they had speakers and listened to members of the community and councillors. A volunteer from our equivalent organization interviewed a number of women council leaders.

### ***Victoria ALGWA conference October 13-15 2017***

It was a very well organized conference. Key note speaker was philanthropist and campaigner for women in AFL Susan Alberti. Other speakers included parliamentarians; the journalist Brigid Delany; Victorian Gender and Sexuality Commissioner Ro Allen; Ballarat CEO Justine Lindley on the new Gender Equality strategy being rolled out for council officers, plus a host of local speakers and a panel of five women Mayors.

I also spoke at the Victorian conference.

### ***November 10-11 ALGWA Board Strategic Planning meeting 2017.***

The whole Board attended the Strategic Planning meeting in Melbourne. Over the two days we looked at what we had done well, what could be improved, and agreed our Strategic Plan 2017-2020. I would like to thank all Board members for their generosity of time and sharing knowledge to make the meeting so productive.

At our meeting we also resolved to close the 5050 program, although we would keep the website operational and this was formally ratified at a Board meeting.

### ***Conference guide-lines***

Marianne, Helen and I held a teleconference and agreed to conference guidelines for the 2019 National conference in Blacktown. I thank Rebecca and Marianne for sharing the ALGWA Queensland and NSW conference guidelines. These, together with the earlier national guidelines were the basis for our new guidelines. The guidelines were then sent to Blacktown.

### ***National Survey***

At our Strategic planning meeting in November the Board agreed to conduct a national survey and that we should approach LGPro and ALGA to do a joint survey. I met with Rebecca McKenzie, the President of LGPro Victoria. She has been leading LGPro's campaign in gender initiatives. She is very keen to work with us on a National survey. I sent her a proposal and she has taken it to the National LGPro. The CEO is keen and this went to the LG Pro Federation Presidents' Summit in Canberra in March. The Presidents unanimously agreed to conduct a joint survey. As decided at the Strategic Planning session, we contacted the ALGA to also be part of the survey. The ALGA CEO and President met with me and Mayor Marianne Saliba to discuss this more fully before taking this to the Board.

Together with Mayor Marianne Saliba I discussed this with both the Minister of LG and shadow Minister. We got more traction from shadow Minister.

We need to get five examples of "bad behaviour" to send to the Shadow Minister – we want to hear from people with examples.

## ***LG Focus***

Traditionally ALGWA has featured in the January edition of LG Focus. I wrote 400 words as my President's comment. I thank Helen Harris for her suggestions regarding content and for proof reading! I sent a link to the article to all Board members.

<http://www.lgfocus.com.au/editions/2018-01/crunching-the-gender-numbers---presidents-comment.php>.

We have continued to send media releases to LG Focus.

They covered the MCC sexual harassment story and reproduced our releases and I was quoted on a front page story they wrote.

I encourage State branches to send LG Focus media releases when you have any news.

## ***Melbourne City Council***

Following our December Board meeting we issued a Media Release concerning the resignation of a MCC woman Councillor. Our release talked about the need to a safe workplace and stronger and uniform Councillor Code of Conducts. <http://www.algwa.net.au/news/post.php?s=2017-12-18-media-release-on-councillor-harassment>

We were quoted in the Melbourne Age and I appeared on the 7.30 report, AM and 3AW in Melbourne. We were also quoted in stories in LG Focus and Government News.

We have received a lot of positive feed-back, especially as neither the Municipal Association of Victoria (MAV) or the Victorian Local Governance Association (VLGA) made comments. I have personally been in contact and spoken to a couple of the female MCC councillors, and the Victorian President and I have spoken with former Councillor Tessa Sullivan.

Helen Harris and myself, on behalf of ALGWA Vic, made a formal complaint to the Press Council and the Journalists Union (MEAA) about a series of articles in the Herald Sun. The material published was given to the newspaper by a PR firm

working for the Lord Mayor and is deliberately demeaning for the former councillor and victim blaming. The articles will obviously deter other women from making similar claims. We are yet to hear from the Press Council but the Journalist's Union upheld one of our complaints. The journalist has now appealed against the adverse ruling.

I asked a question at the MCC Council following the Lord Mayor's resignations. My question was in relation to the Councillor Code of Conduct and if the Council will review the current Code. I subsequently spoke to several Melbourne councillors. Melbourne has now adopted a new Code of Conduct and has an internal process with an independent arbiter and importantly a "independent respectful conduct advisor"

Melbourne City Council also moved a motion at the MAV State Council relating to councillor code of conduct. I worked with MCC and they adopted my amendments, which now enable an individual councillor to make a complaint and called on the State Government to provide a panel of experts who could be used as arbiters. This was approved by State Council and now becomes MAV policy.

### ***Local Government Bill, Victoria***

This has been tabled and had two readings. Unfortunately, it is unlikely to be passed before the Victorian Government goes into caretaker mode next month.

However, the content is of interest to other States and I would encourage you to use the Victorian Bill for lobbying your own State Government. Sexual harassment has been included in the definitions of gross and serious misconduct – which is the first of any LG Act. Also of interest are the legislated provision of the re-imburement of child care; taking the away the need to apply for leave of absence for maternity leave – will be automatic for six months and the need for CEOs to provide measures for Gender Equity.

ALGWA Vic made a submission supporting the above proposals and advocating for an independent Local Government Commissioner as part of the councillor Code of Conduct process.

### ***NSW ALGWA State conference, Gundagai March 2018***

Together with National Secretary Helen Harris, I attended the NSW annual conference, '*Celebrating Rural Women*'.

It was very well attended and well organized. There was great content for everyone, officers and councillors alike. Speakers included Anna Daniels, Jessica Grace, Dr Neryl East and professional networking strategist Robyn Henderson. Well done NSW!

I also spoke at the conference

### ***Victoria ALGWA Annual Bursary Award May 2018***

I was delighted to attend the annual award held at the Melbourne Town Hall. It was very well attended. A new Victorian President was elected at the AGM – Cr Michelle Kleinert, Deputy Mayor of Manningham. Former President Helen Coleman continues on the Exec as Metro Vice President. The Bursary, worth \$1,750, is awarded each year to an officer to help their studies.

### ***Breakfast June 2017 ALGA Conference***

Our breakfast was over-subscribed. Guest speaker was the President of the National Rural Women's Coalition, and ALGWA Treasurer, Cr Alwyn Friedersdorff from Tasmania. She reported on her address to the United Nations in New York about issues facing rural women. She was very well received. We were delighted that the Hon. Kelly O'Dwyer, Minister for Women attended along with ALGA President Mayor David O'Loughlin and most of the ALGA Board.

### ***Gender Equality Award***

The National Board has endorsed a Gender Equality Award and draft criteria. The criteria were sent to all branches for comment and endorsement. The award would be given to a Council as part of the Local Government Awards in Canberra announced at the National General Assembly in June.

It is intended that the Award is broad so it can be for either work Council has done internally or with its community to promote or encourage gender equality. We will call the award the Susan Grace Benny Award.

### ***Meetings with Ministers and Shadow Minister***

In Canberra together with Mayor Marianne Saliba from ALGWA NSW I met with LG Minister Hon Dr John McVeigh and shadow LG Minister Stephen Jones. Last month I met with Minister for Women Hon Kelly O'Dwyer. At each of the meetings we explained ALGWA, spoke about the centenary next year, the Gender Equality Award, need for a National mentoring program and a survey of local government.

The Government announced the Grace Benny Award will begin in 2019 at the Canberra dinner. All were enthusiastic about the Award and Kelly said there will be an exhibition in Canberra in October for the 75<sup>th</sup> anniversary of the election of Dame Edith Lyons.

### ***2019 Susan Grace Benny centenary***

As you know, next year (November) is the 100<sup>th</sup> anniversary of the election of Susan Grace Benny to Brighton Council in South Australia. She became the first woman elected to any level of government in Australia and so it is a very important milestone. Apart from the Gender Equality Award, how do we celebrate nationally?

### ***WALGA conference and WA ALGWA Breakfast August 2018***

I had the pleasure of attending the annual ALGWA WA networking breakfast as part of the WALGA conference. Guest speaker was former WA Premier and Federal member Carmen Lawrence. The breakfast included the AGM and Cr Samantha Fenn was elected the new WA ALGWA President.

### ***2019 National ALGWA Conference, May 2019 Blacktown NSW***

Theme for our bi-annual conference will be 'Celebrating 100 years' in commemoration of the centenary of the first woman elected to local government in 1919 – Susan Grace Benny at Brighton in South Australia. Celebrating what has been achieved in the past 100 years and looking forward to the future.

Topics to include some background history, what we have achieved to date and where we want to be in the future. Other topics to include mental health, building your reputation - using social media, dealing with negative publicity, and how to encourage women to stand for election.

### ***Australian Gender Equality Council***

As you know, we are members of the Council and I am the deputy Chair.

It is a collective of a large number of National Women's organisations. The total membership of the organisations is more than 500,000, although this may be greater as a number of organisations have since joined so the membership may be greater.

There was a members and invited guests Forum in Sydney April 11. I was grateful to Cr Karen McKeown from ALGWA NSW for attending. The Forum was given the latest figures and the aim of the Council – trying to harness our collective effort and amplify what is being done by member organisations. We also want to speak for women who cannot speak for themselves. We will have all information in one place.

- More women graduate – 57.5% of degrees obtained by women.
- Australia is currently 48<sup>th</sup> in the world for women's political empowerment/participation.
- If continue at current rate gender parity will not be achieved until 2221.
- The pay gap is reducing because men are being paid less because of the drop in the mining boom.
- If childcare was free there would be 12 times return – the cost would be 1% of GDP. It is estimated that if women worked there would be an 11-12% increase in GDP. Goldman Sacks estimate a 20% increase, equating to \$305 billion.

Interesting statistic – 14 times more girls died in the Tsunami in Arche. Believed because girls were not allowed to climb trees and so did not know how to. The boys climbed the trees and survived.

### **Projects:**

- With Alliance of Girls Schools. Looking at confidence. Surveyed 10,000 boys and girls and no difference at school. Something happens in workforce
- WGEA – scoping project for identifying key determinants for retention and progress
- Partner with FINSIA Gender pay gap and super

- Childcare – impact on Gender Equality. What is the current state of access and need to measure the impact on women’s participation in the workforce? Next steps to identify partners.

The Council will be launched this month at the Queensland University Business School. There will be a video titled “it’s time”. Social media has already been established – in twitter and Facebook and LinkedIn. There is also a website.



Australian Gender Equality Council  
*working for balance*

---

Above is the logo

### ***Australia Day and Queen’s Birthday Honours***

I am delighted that former National and NSW ALGWA President Mayor Darriea Turley was awarded an AM in the Australia Day Honours. Congratulations Darriea!

It was also pleasing that at least three women from local government were recognised in the Queen’s Birthday Honours. Former ALGWA WA President and former Peppermint Council CEO Anne Bank-McAllister was awarded an AM, ALGWA member Cr Jackie Fristacky of the City of Yarra in Victoria was awarded an AM and former ALGWA NSW President Cr. Karen McKeown, of Penrith City Council was awarded made an OAM.

### ***National Figures***

After elections in the NT, NSW and WA the following is the State of the Nation for the number of women councillors:

Today, 32.8% of Australian councillors are women.

Victoria leads the country with 38.1%, but WA is now second with 36.21% followed by NT 33%, Qld 32.5%, Tasmania 31%, NSW 29.5% and South Australia 29.34%.

Last year, the national figure was 32.2%.

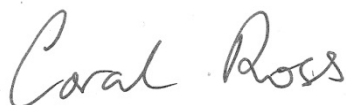


I would like to congratulate both NSW and WA for increasing the percentage of women councillors from 27% and 31.6% respectively. Unfortunately, there was a drop in the NT from 36% and former NT President Katrina Fong Lim said that at the previous election there was funding for a campaign. It shows the difference a campaign makes

Finally, I would like to thank the hard-working National Board. We were sorry that NT delegate, former Lord Mayor Katrina Fong Lim left the Board following her loss in the NT August elections. She was a great contributor to the Board and supporter of women. We welcome Mayor Fay Miller as the new NT President and Board member.

### **National Board members**

Cr Coral Ross, President (Victoria)  
Rebecca Hersant, Vice-President (Queensland)  
Cr Alwyn Friedersdorff, Treasurer (Tasmania)  
Cr Janet Davidson, Western Australia  
Cr Betty Gill, South Australia  
Mayor Fay Miller, Northern Territory  
Mayor Marianne Saliba, New South Wales  
Hon. Sec. Helen Harris OAM



**Cr Coral Ross**

***National President***

***Australian Local Government Women's Association***

September 2018



## 1.0 INTRODUCTION

It has been a challenging year for Queensland local government. ALGWA Queensland, like many of our local councils have focused on reviewing our strategy, our structure, management committee composition and purpose within the local government sector.

This report provides an overview of some of the learnings, developments and initiatives that have taken place this year.

## 2.0 BUSINESS ARISING

### 2.1 AUSTRALIA WIDE SURVEY

One of the vital pieces of work that the branch has been working on in conjunction with the other State and Territory branches is a national survey. We have received support from LGPro at a national level to co-partner in developing a 'State of the Nation' style report similar to that undertaken in 2016 by the Fawcett Society in the United Kingdom. A link to the report can be found here <https://www.fawcettsociety.org.uk/sex-equality-state-of-the-nation-2016>

These findings will provide a finite understanding of how many women are actually within the local government sector and areas for change. It is anticipated that these findings can then be utilised to provide clear evidence and create a spotlight on women within the sector to drive positive transformations nationwide.

### 2.2 BOARD COMPOSITION

In January this year, we held a two-day strategy workshop in Brisbane. During this workshop, we undertook an analysis of the skills and attributes recommended by the Australian Institute of Company Directors (AICD) for board compositions in the not for profit space. This enabled the management committee to critically review our ability to steer the association into the future and where professional development and/or new committee members may be required to best support our members.

This exercise was also driven by the changes that were to take effect at the management committee level at the AGM on the 7 September 2018. This change will see a reduction in the current management committee from twelve to nine as voted and approved by members at the ALGWA State Conference hosted by the Brisbane City Council on 29 July 2016.

We were pleasantly surprised by the skills and attributes that were 'hidden' amongst our management committee and helped drive some of our planning for future events and support for members.



## **AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH**

*Supporting and encouraging those involved or interested in Local Government*

---

### **2.3 NEW STRATEGY**

At the two-day strategy workshop in January, the executive also focused on reviewing our current vision, mission statement, values and strategic objectives. Following our member survey in late 2017, it was important that we reviewed our vision and objectives and aligned these to our intentions for the coming one to two years. Our vision, values and mission statement can be viewed via the ALGWA website [www.algwaqld.asn.au](http://www.algwaqld.asn.au)

### **2.4 FOCUS ON SUPPORT**

2018 has been a difficult year for local government State wide. Our focus after our strategy session in January was to continue to provide quarterly events focused on professional development, education, technical based learnings and opportunities to network. The list of events we gathered during the workshop are currently under review with a select group from our management committee and will be available on our website under events in the next two months.

Unfortunately, due to the high turnover of elected members in particular in the 2016 elections and the current turbulent environment within the sector, our focus required immediate change. Instead of providing these valuable events, we commenced our direct involvement in supporting those individual members at an organisational and elected level who needed it most. Our management committee also experienced and continue to experience some of these challenges which in turn meant we were unable to deliver on some of our initiatives due to a reduction in resources. As a volunteer run organisation, it has always been our intention to provide value and support to all of those working within the local government sector however, our attention primarily focused on the individuals that needed our support the most.

We feel very honoured to be able seen as a support network and an association to turn to when support is needed most. We are confident that under the new management committee, 2019 will re-focus on delivering our quarterly events and are proud of our commitment to focus on our members during 2018.

### **2.5 PARTNERSHIPS**

#### **2.5.1 LGAQ**

The LGAQ has continued to support ALGWA and provide the opportunity to utilise resources and facilities if needed. We also continue to have the opportunity to hold our breakfast annually as part of the LGAQ annual conference. This year it will be held in Brisbane from 29-31 October.

---

Please send correspondence to:

Karen Murray  
Private & Confidential  
C/- Logan City Council  
PO Box 3226  
LOGAN CITY DC QLD 4114

Telephone: 07 3412 5380  
Facsimile: 07 3412 3412  
Email: [admin@algwaqld.asn.au](mailto:admin@algwaqld.asn.au)  
Website: [www.algwaqld.asn.au](http://www.algwaqld.asn.au)  
ABN: 16 445 091 911



## AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH

*Supporting and encouraging those involved or interested in Local Government*

---

### 2.5.2 ALGWA NATIONAL

The national board continues to support the Queensland branch and has also created additional opportunities within the past 12 months to raise the association's profile. Some of the national's initiatives include:

- Council member of the Australian Gender Equality Council
- Re-introduction of the gender equity awards at the annual national ALGA Congress
- Support for the Queensland branch letter to the State government on cyber bullying. The national also sent this to the federal government
- support and representation at the Queensland branch conference in Hinchinbrook

The next national ALGWA conference will be held in 16-17 May 2019 in Blacktown, New South Wales. The theme for the conference will be 'Celebrating 100 years' in commemoration of the centenary of the first woman elected to local government in 1919 – Susan Grace Benney at Brighton in South Australia.

### 2.5.3 OTHER PARTNERSHIPS AND SPONSORS

Other partnerships ALGWA Queensland have been developing include

- |                           |   |
|---------------------------|---|
| • LGAQ                    | * TechnologyOne                               |
| • JLT                     | * Telstra                                     |
| • Local Buy/Peak Services | * LGIA Super                                  |
| • Mead Perry Group        | * ALWGA National (funding & support provided) |
| • Hudsons                 | * ALGA  |
| • LGMA                    | * LGPRO                                       |

## 3.0 GENERAL BUSINESS

The executive has met formally (by teleconference or in person) on eight occasions over the past 12 months.

This level of commitment was required in part, to assist in the coordination of the annual conference in Hinchinbrook.

### 3.1 MEMBERSHIP

I am pleased to report that we have had additional corporate memberships this year. We have also had one council who signed up 19 individual memberships as part of their drive to promote and support females at an organisation level.

At the time of writing this report, our membership renewal notices have just been sent out in the past month, so exact numbers cannot be determined at this time.

---

Please send correspondence to:

Karen Murray  
Private & Confidential  
C/- Logan City Council  
PO Box 3226  
LOGAN CITY DC QLD 4114



## **AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH**

*Supporting and encouraging those involved or interested in Local Government*

---

### **3.2 MANAGEMENT COMMITTEE MEMBERS ACKNOWLEDGED**

Six of the current twelve members of the management committee will not be applying for re-election at the upcoming AGM. This includes Gail Godwin-Smith (Zone 2 Representative), Abigail Noli (Zone 1 Representative), Jo McNally (Zone 3 Representative), Errolyn Wren (Zone 4 Representative), Denise Conroy (Zone 5 Representative) and Myself, Rebecca Hersant (President)

I would like to sincerely thank these women for their dedication, commitment and time dedicated to the association and all women within local government. As volunteers, devoting their time to such a worthy cause spanning over many years, has been incredible. These women work full time, take care of their families, find time to do study, support other charities and worthy causes including their communities at large.

The association would not be where it is today if it wasn't for these unbelievable women and I am very honoured to know them and create a compelling legacy for the association.

Whilst there are a number of us who have decided to step down from the management committee, we support the association 100% and our reasons for stepping down are personal, not due to our lack of faith in the future of the association. It is also a fantastic opportunity for new management committee members to take the branch to the next level.

### **4.0 CONCLUSION**

This year our focus has been on supporting our members during a challenging period. Our conference in Hinchinbrook will provide a fantastic opportunity for our members to network, rekindle old friendships and start new ones. Our attention will now re-focus on providing our quarterly events and regular updates to best support our members State-wide.

---

Please send correspondence to:

Karen Murray  
Private & Confidential  
C/- Logan City Council  
PO Box 3226  
LOGAN CITY DC QLD 4114

Telephone: 07 3412 5380  
Facsimile: 07 3412 3412  
Email: [admin@algwaqld.asn.au](mailto:admin@algwaqld.asn.au)  
Website: [www.algwaqld.asn.au](http://www.algwaqld.asn.au)  
ABN: 16 445 091 911

AUSTRALIAN LOCAL GOVERNMENT  
WOMENS ASSOCIATION  
QLD BRANCH INC

Financial Statements  
For the year ended 30 June 2018

**AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (QLD BRANCH) INC**

**2017/18 FINANCIAL YEAR**

**ABN: 16 445 091 911**

**Income & Expenditure Statement as at 30 June 2018**

<b>Income</b>	<b>Note</b>	<b>2018</b>	<b>2017</b>
Conference		\$11,209.53	\$11,588.00
Interest Received		\$956.57	\$1,621.71
Membership Fees		\$5,350.00	\$5,350.00
Raffles		\$0.00	\$545.00
Donation		\$0.00	\$825.00
<b>Total Income</b>		<b><u>\$17,516.10</u></b>	<b><u>\$19,929.71</u></b>
<b>Expenses</b>			
Advertising/WebPage		\$366.40	\$4,644.11
ALGWA Affiliaton fee/Sponsorship		\$3,409.65	\$2,303.00
Conference/Seminar Costs - ALGWA and other		\$3,813.67	\$6,277.24
Legal and			
Compliance		\$584.95	\$734.20
Newsletter/Printing Postage and Stationary		\$263.46	\$0.00
Travel and Accommodation		\$2739.26	\$1,826.50
<b>Total Expenses</b>		<b><u>\$11,177.39</u></b>	<b><u>\$15,785.05</u></b>
<b>Operating Surplus/(Deficit)</b>			
<b>Before Income Tax</b>		<b><u>\$6338.71</u></b>	<b><u>\$4,144.66</u></b>

**AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (QLD BRANCH) INC**

**2017/2018 FINANCIAL YEAR**

**ABN: 16 445 091 911**

**Balance Sheet as at 30 June 2018**

<b>Current Assets</b>	<b>Notes</b>	<b>2018</b>	<b>2017</b>
Cash at Bank		\$12,778.92	\$27,396.78
Term Deposit 158902023		\$20,081.10	\$0.00
Short Term Deposit 162037022		\$60,603.83	\$59,728.36
<b>Total Current Assets</b>		<b><u>\$93,463.85</u></b>	<b><u>\$87,125.14</u></b>
<b>Total Assets</b>		<b><u>\$93,463.85</u></b>	<b><u>\$87,125.14</u></b>
<b>Current Liabilities</b>			
Creditors		\$0.00	\$0.00
<b>Total Current Liabilities</b>		<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
<b>Total Liabilities</b>		<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
<b>Net Assets</b>		<b><u>\$93,463.85</u></b>	<b><u>\$87,125.14</u></b>
<b>Represented by:</b>			
Members Funds		\$87,125.14	\$82,980.48
Balance at the beginning of the year Surplus/(Deficit) for the year.		\$6,338.71	\$4,144.66
<b>Total Members Funds</b>		<b><u>\$93,463.85</u></b>	<b><u>\$87,125.14</u></b>



**AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION QLD BRANCH INC**

**NOTES TO AND FORMING PART OF THE ACCOUNTS  
YEAR ENDING 30 June 2018**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

- (a) These financial statements are a special purpose financial report prepared for use by the committee and members of the organisation. The directors have determined that the company is not a reporting entity and hence the requirements of the Australian Accounting Standards and other mandatory professional reporting requirements do not have mandatory applicability to the Local Government Women's Association Qld Inc.
- (b) The financial reports have been prepared on a cash basis consistent with prior years.

**NOTE 2: LISTING OF ENDURING EQUIPMENT**

Equipment subject to monitoring with costs previously expensed. No value included in financial report.

Summary of Plant and Equipment

- Banners, Flags, Badges;
- Digital Camera;
- ASUS notebook computer and external Hard Drive
- Website [algwaqld.asn.au](http://algwaqld.asn.au)

**NOTE 3:**

Variations in conference income between financial years reflect the timing cash receipt of related donations.

**NOTE 4:**

Variations in Membership income reflects the timing of receipts recorded on a cash basis.

**AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION QLD BRANCH INC**

**Members of the Committee  
For the year ended 30 June 2018**

---

The committee have determined that the association is not a reporting entity,

The committee have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the accounts.

In the opinion of the committee the accompanying accounts:

1. Present fairly the financial position of the AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION QLD BRANCH INC as at 30 June 2018 and the results and cash flows of the association for the year ended on that date in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:



President



Treasurer

Dated: 5 July 2018

**Australian Local Government Womens Association Qld Branch Inc**  
**INDEPENDENT AUDIT REPORT TO THE MEMBERS**  
**FOR THE PERIOD ENDED 30 JUNE 2018**

*Report on the Financial Report*

We have audited the accompanying financial report, being a special purpose financial report, of Australian Local Government Womens Association Qld Branch Inc, which comprises the balance sheet, the income statement, notes to the accounts and the statement by members of the committee as at 30 June 2018.

*Committee's Responsibility for the Financial Report*

The committee of the association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporations Act QLD and are appropriate to meet the needs of the members. The committee's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

*Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of members. We conducted our audit in accordance with Australian Auditing Standards. These auditing standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for the distribution to members for the purpose of fulfilling the committee's financial reporting under the Associations Incorporation Act QLD. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Independence*

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

*Qualification*

It is not practicable for the Association to establish accounting control on all sources of income prior to its receipt and accordingly it is not possible for our examination to include audit proceedings to extend beyond the amounts of income recorded in the accounting records of the Association.

*Qualified Auditor's Opinion*

In our opinion, subject to the effect of any adjustments, if any, based on the above qualification paragraph, the financial statements of the Australian Local Government Womens Association Qld Branch Inc present a true and fair view of the financial position of the Australian Local Government Womens Association Qld Branch Inc as at 30 June 2018 and the results of its operations and cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Dated this 5 July 2018  
Brett Schreiber & Associates

Brett Schreiber  
Certified Practising Accountant  
Chartered Accountant  
Registered Company Auditor  
20 Queen Street, AYR QLD 4807

# AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION QLD BRANCH INC

## **Members of the Committee For the year ended 30 June 2018**

---

The committee have determined that the association is not a reporting entity,

The committee have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the accounts.

In the opinion of the committee the accompanying accounts:

1. Present fairly the financial position of the AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION QLD BRANCH INC as at 30 June 2018 and the results and cash flows of the association for the year ended on that date in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

**President**

**Treasurer**

Dated: 5 July 2018

## **ELECTION OF OFFICE BEARERS**

In accordance with Section 15(2) of the Constitution of the Australian Local Government Women's Association (Queensland Branch) Inc (Constitution), all positions of the Management Committee were declared vacant and member's invited to submit nominations for the vacant positions.

In accordance with Section 15(3)(c) of the Constitution Inc, the following is a list of the candidates names with the proposers' and seconders' names for election of the vacant officers of the Executive Committee:

### **President**

No nominations received.

### **Vice President**

**Nominee:** Sam Hall

Nominated by: Nicola Te Wano

Seconded by: Karen Murray

### **Secretary**

**Nominee:** Karen Murray

Nominated by: Nicola Te Wano

Seconded by: Pierina Dalle Cort

### **Treasurer**

**Nominee:** Pierina Dalle Cort

Nominated by: Karen Murray

Seconded by: Nicola Te Wano

### **Publicity Officer**

**Nominee:** Nicola Te Wano

Nominated by: Karen Murray

Seconded by: Pierina Dalle Cort

### **Zone 1**

**Nominee:** Jilinda Lee

Nominated by: Jan Clifford

Seconded by: Karen Murray

### **Zone 2**

**Nominee:** Jan Clifford

Nominated by: Karen Murray

Seconded by: Nicola Te Wano

### **Zone 3**

No nominations received.

### **Zone 4**

**Nominee:** Daphne McDonald

Nominated by: Karen Murray

Seconded by: Nicola Te Wano

Nominations for the vacant positions of President and Zone 3 Representative will be taken from the floor at the meeting.